

# Application for Employment

STRICTLY CONFIDENTIAL



## Our Mission

"Mike Carney Toyota is dedicated to being the best in providing customers with outstanding automotive products and services and, in doing so promote a profitable growing company offering employee fulfillment and to contribute to the development of our suppliers."

### Applicant

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Position You Seek**

Position You Seek: \_\_\_\_\_

What Level Are You Seeking? \_\_\_\_\_

When Available: \_\_\_\_\_

**Education and Training**

TYPE OF SCHOOL	NAME	CITY	STATE	LAST YEAR COMPLETED	LAST YEAR QUALIF.
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Secondary School \_\_\_\_\_

Technical \_\_\_\_\_

University \_\_\_\_\_

Other School \_\_\_\_\_

What subjects were you most interested in? \_\_\_\_\_

What extra activities (clubs, societies) did you participate in? \_\_\_\_\_

What other jobs did you hold whilst at school? \_\_\_\_\_

**Present or Last Job**

From: \_\_\_\_\_ To: \_\_\_\_\_ Job Title: \_\_\_\_\_

Name of Company: \_\_\_\_\_ Brief Description of Duties: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Final Salary: \_\_\_\_\_

May we contact this employer? YES/NO Reason for Leaving: \_\_\_\_\_

**Employment History**

(Start with your previous jobs, including periods of employment)

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From: \_\_\_\_\_ To: \_\_\_\_\_ Job Title: \_\_\_\_\_  
Name of Company: \_\_\_\_\_ Brief Description of Duties: \_\_\_\_\_  
Type of Business: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Final Salary: \_\_\_\_\_  
May we contact this employer? YES/NO Reason for Leaving: \_\_\_\_\_

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From: \_\_\_\_\_ To: \_\_\_\_\_ Job Title: \_\_\_\_\_  
Name of Company: \_\_\_\_\_ Brief Description of Duties: \_\_\_\_\_  
Type of Business: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Final Salary: \_\_\_\_\_  
May we contact this employer? YES/NO Reason for Leaving: \_\_\_\_\_

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From: \_\_\_\_\_ To: \_\_\_\_\_ Job Title: \_\_\_\_\_  
Name of Company: \_\_\_\_\_ Brief Description of Duties: \_\_\_\_\_  
Type of Business: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Final Salary: \_\_\_\_\_  
May we contact this employer? YES/NO Reason for Leaving: \_\_\_\_\_

Please describe your hobbies and interests

**Hobbies and Interests**

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**Professional Associations**

List any professional Groups, Associations and Community Organisations you participate in currently or over the last five years:

<b>Name &amp; Description of Association</b>	<b>Participated From</b>	<b>To</b>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

**Other Relevant Information**

What do you consider to be your major achievements in your present or previous jobs?

What attributes do you have which you believe will be useful in the job for which you are applying?

**References**

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Years Known: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Years Known: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Years Known: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Employment Agreement**

I hereby authorise you to contact my former employees and any persons nominated as referees concerning my suitability for the position for which I have applied. I agree to release from all liability all employers or persons supplying information. I also understand my falsification or withholding of requested information on this employment application may cause my dismissal.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**This Company is an Equal Opportunity Employer**