

Application for Employment

STRICTLY CONFIDENTIAL



Our Mission

"Mike Carney Toyota is dedicated to being the best in providing customers with outstanding automotive products and services and, in doing so promote a profitable growing company offering employee fulfillment and to contribute to the development of our suppliers."

Applicant

Name: _____

Address: _____

Phone: _____

Mobile: _____

E-mail: _____

Position You Seek

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What Level Are You Seeking? _____

When Available: _____

Education and Training

TYPE OF SCHOOL	NAME	CITY	STATE	LAST YEAR COMPLETED	LAST YEAR QUALIF.
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Secondary School _____

Technical _____

University _____

Other School _____

What subjects were you most interested in? _____

What extra activities (clubs, societies) did you participate in? _____

What other jobs did you hold whilst at school? _____

Present or Last Job

From: _____ To: _____ Job Title: _____

Name of Company: _____ Brief Description of Duties: _____

Type of Business: _____

Address: _____

Phone: _____ Starting Salary: _____ Final Salary: _____

May we contact this employer? YES/NO Reason for Leaving: _____

Employment History

(Start with your previous jobs, including periods of employment)

From: _____ To: _____ Job Title: _____

Name of Company: _____ Brief Description of Duties: _____

Type of Business: _____

Address: _____

Phone: _____ Starting Salary: _____ Final Salary: _____

May we contact this employer? YES/NO Reason for Leaving: _____

From: _____ To: _____ Job Title: _____

Name of Company: _____ Brief Description of Duties: _____

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Name of Company: _____ Brief Description of Duties: _____

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Address: _____

Phone: _____ Starting Salary: _____ Final Salary: _____

May we contact this employer? YES/NO Reason for Leaving: _____

Please describe your hobbies and interests

Hobbies and Interests

Professional Associations

List any professional Groups, Associations and Community Organisations you participate in currently or over the last five years:

Name & Description of Association	Participated From	To
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

Other Relevant Information

What do you consider to be your major achievements in your present or previous jobs?

What attributes do you have which you believe will be useful in the job for which you are applying?

References

Name: _____ Occupation: _____ Years Known: _____

Address: _____

Phone: _____ Mobile: _____

Name: _____ Occupation: _____ Years Known: _____

Address: _____

Phone: _____ Mobile: _____

Name: _____ Occupation: _____ Years Known: _____

Address: _____

Phone: _____ Mobile: _____

Employment Agreement

I hereby authorise you to contact my former employees and any persons nominated as referees concerning my suitability for the position for which I have applied. I agree to release from all liability all employers or persons supplying information. I also understand my falsification or withholding of requested information on this employment application may cause my dismissal.

Signed: _____ Date: _____

This Company is an Equal Opportunity Employer